

# How to Set Up and Use Your **Spill Tray** and **Control Kit!**

**Spills happen. It's how you handle them that matters.**

A small leak can turn into a big mess if you're not ready. That's why spill trays and control kits exist - to stop problems before they spread. Setting them up the right way is simple, but doing it wrong could mean wasted time, damaged equipment, and safety risks.

**This guide lays out everything you need to know in clear steps. **Let's get started.****



## **Step 1: Installing Spill Trays the Right Way**

Spill trays catch leaks and drips before they become an issue. But placement is everything. A tray in the wrong spot is as useful as no tray at all.

### **Where to place spill trays:**

- **Under storage containers** – If you're storing oil, fuel, or chemicals, expect drips. Trays keep them contained.
- **Beneath machinery** – Equipment wears out. Hoses leak. Keeping a tray under high-risk areas stops messes before they spread.
- **At liquid transfer points** – Any time you're pouring from one container to another, there's a chance for spills. A tray helps control the mess.
- **In vehicle maintenance zones** – Oil changes and refueling often lead to small leaks. A spill tray keeps the area cleaner and safer.
- **Near workbenches and mixing stations** – If workers are handling chemicals or other liquids, a spill tray is a must.

### **Set-up tips:**

- Keep trays on flat, stable surfaces.
- Make sure they're big enough to handle potential spills.
- Check them often - don't let them overflow.
- If spills happen often, add absorbent pads inside the tray for easier cleanup.

## Step 2: Packing Your Spill Control Kit

A spill kit is only useful if it's stocked and ready. Missing supplies mean wasted time in an emergency.

### What goes inside?

- **Absorbents** – Pads, socks, and granules to soak up liquid.
- **PPE (Personal Protective Equipment)** – Gloves, goggles, and coveralls to keep safe.
- **Containment tools** – Spill socks, booms, or barriers to stop spreading.
- **Disposal bags and containers** – To safely store waste after cleanup.
- **Step-by-step spill response guide** – Quick instructions for workers needing to act fast.

### How to keep it ready:

- Put kits where spills are most likely to happen.
- Label them clearly. Nobody should have to search for them in an emergency.
- Check stock regularly. If something's missing, replace it right away.
- Train staff. Everyone should know what's inside and how to use it.
- If a spill happens, restock immediately.

## Step 3: Using Your Spill Kit in an Emergency

Spills don't wait for a convenient time. A quick response is everything.

### What to do first?

- **Size up the spill** – Figure out what's leaked and how much.
- **Wear PPE** – Protect yourself before cleaning anything.
- **Stop the spread** – Use socks or booms to block the spill. Keep it from reaching drains.
- **Absorb the liquid** – Work your way in from the edges using pads, pillows, or granules.
- **Dispose of waste properly** – Designated disposal bags for used absorbents and PPE.
- **Clean the area** – If needed, use a cleaning agent to remove residue.

## Step 4: After the Spill

Once the spill is cleaned up, don't just move on. There's more to do.

### Safe disposal:

- Never dump liquid waste down the drain.
- Store contaminated absorbents in the right hazardous waste bins.
- Follow local regulations for proper disposal.

### Restock and report:

- Log what happened. It helps prevent future spills.
- Replace anything used in the spill kit.
- Train staff on what went well and what needs to improve.

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Spill trays and control kits make handling leaks and spills easy - if they're set up properly and kept stocked. A little preparation can prevent bigger problems later.

Looking for quality spill trays and control kits? **Bunds Australia** has what you need.